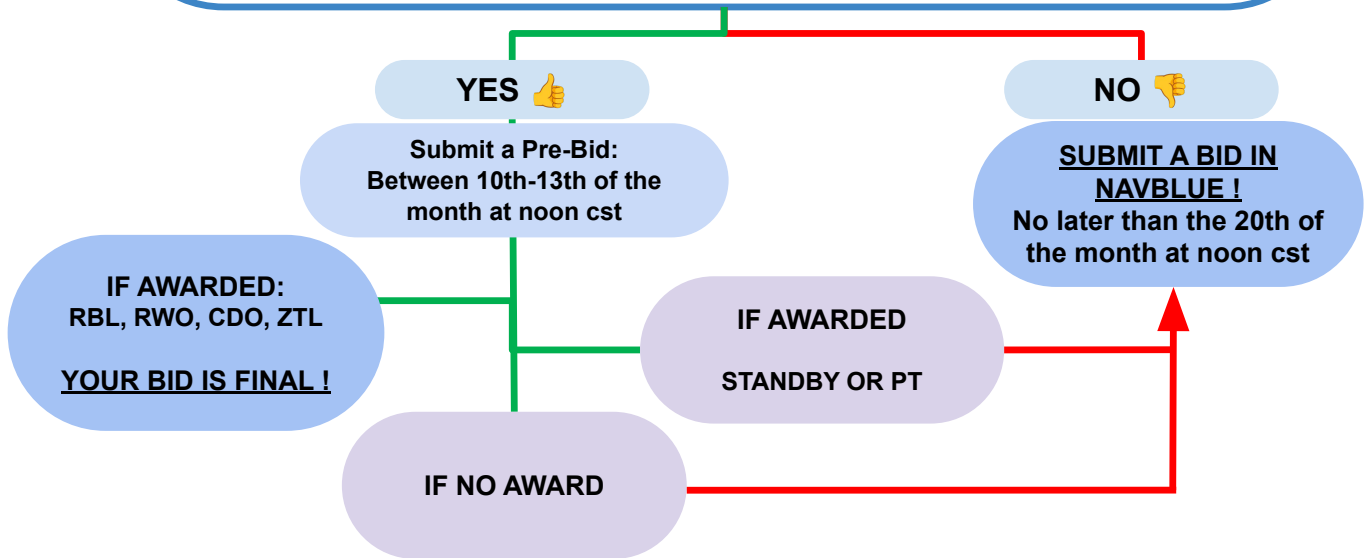


To Pre-bid or not to Pre-bid?

ON THE 10TH OF EACH MONTH:

1. Review the Seniority Lists
2. Review the Targets
3. Review the Bid Packets: RBL, RWO, Standby shifts, ZTL, CDO & PT

THEN ASK: **DO I WANT ANY OF THESE OPTIONS?**



On My Bidding (Pre-Bid Page)

envoy Preferential Bidding System

The screenshot shows the 'My Bidding' page with a sidebar menu containing: My Bidding, BID Preference System, Bid Protest, and Pre-Bid Awarding. The main content area is split into 'Pre-bid Options' and 'Your Pre-Bid Selections'. The 'Pre-bid Options' section lists bid types: RSV Block Line (RBL), Part Time, CDO Lines, RWO Lines, and Airport Standby. Under 'ACTIVE', there are two lists: one with RBL-201, RBL-202, RBL-203, RV/O-301 and another with S1, S2, S3, S4, S5. A 'Save' button is at the bottom. A 'Click Here if you desire to Fly on Vacation Days or Extend your Vacation' link is also present. A note states 'Restricted locations are not assigned for this employee'.

A How-To Pre-Bid video is available here:

Up & Down Arrows to change the Preferences order

To submit a Pre-Bid:

1. click **SAVE**
2. review selections
3. click **CONFIRM**
4. save the confirmation #

To Add (select bid option, click on right-arrow) OR To Remove (click on your bid selection, click left-arrow)